

Pennsylvania National Strategy for Suicide Prevention
Mini-Grant Information

Funding for September 2021 – June 2023

The purpose of the Mini-Grant program with the Pennsylvania National Strategy for Suicide Prevention is to provide financial assistance to counties across the Commonwealth who are interested in either initiating a suicide prevention program or activity or are in need of supplementary funds to support a program or activity in their county. All programs or activities should have a general focus on suicide prevention. Programs that are focused on other areas (e.g., mental health awareness) may also apply; however, the applicant should describe how these efforts could impact suicidal ideation, suicide attempts, or deaths on their campus through help-seeking, interventions, etc. Mini-grant activities must serve the needs of adult individuals ages 25 years and older. Initiatives can address other developmental ages as long as an adult focus is included.

Each county may submit one application per Mini-Grant cycle. **Mini-grants are awarded to counties for a maximum amount of \$3,000.00** for suicide prevention activities.

Moving forward, we will be awarding mini-grants in cohorts. Here is the application schedule

- Spring Funding (January – June), all funding due by November 1 of the previous year
- Fall Funding (July – December), all funding due by previous May 1

After the application deadline, all mini-grant proposals will be reviewed by the committee and all applications will be notified within the next 3 weeks. Please keep in mind that it may take 6-8 weeks to receive funding, therefore, depending on the timing, you may need to cover the cost of the event and be reimbursed through grant funding. If your activity is likely to cost more than the \$3000 that you may request, please note in your application the source of additional funding available to cover the difference.

All applicants should **review the [Mini-Grant Rubric](#)** prior to submitting their application. This **updated** document, describes how your application will be scored and will give you a better picture of the types of programs and activities we are hoping to fund. While it is not required that you address all areas of the rubric, it is important that you consider these areas as you design your application. In addition, due to federal guidelines, **you may only allot \$3.00 per person, per day for light refreshments, and no more than 50% of your funding can be allocated towards food items.** Any questions may be submitted to Catherine Van Fossen at Catherine.VanFossen@jefferson.edu

Application Process:

1. Fill out the mini-grant application found [here](#). Include the coversheet, project narrative, and detailed budget and budget justification in an email to Catherine.VanFossen@jefferson.edu. Your application will be reviewed by the NSSP mini-grant subcommittee.
 - a. Application components
 - i. Cover sheet
 - ii. Project Narrative
 1. Purpose
 2. Planned Activity
 3. Project Timeline
 - iii. Detailed budget
 - iv. Budget Justification
2. You will be informed via email with a letter as to the status of your submission.

If your application is approved:

1. You will be contacted by Catherine Van Fossen to coordinate the details.
2. Within 30 days of the event/utilization of funding, you will need to submit a post report
3. There may be additional reporting depending on the type of event. If this is the case, you will be notified in advance of the event.